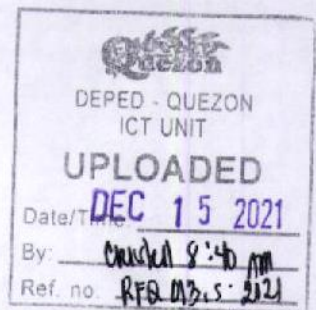




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



Bids and Awards Committee

Date: December 14, 2021
RFQ No.: 2021-12-14-03

REQUEST FOR QUOTATION

The Department of Education, Division of Quezon, through its Bids and Awards Committee (BAC), will undertake Negotiated- SMALL VALUE PROCUREMENT for the **Procurement of Semi-Expendable Equipment and Supplies for the Orientation-Training on the Utilization of Learning Activity Sheets (LAS) for English, Science and Mathematics for 3rd and 4th Quarter for Multigrade (MG) Learners at Deped Division of Quezon**, in accordance with Section 53.9 of the Implementing Rules and Regulations of Republic Act No. 9184.

Name of Project : Procurement of Semi-Expendable Equipment and Supplies for the Orientation-Training on the Utilization of Learning Activity Sheets (LAS) for English, Science and Mathematics for 3rd and 4th Quarter for Multigrade (MG) Learners at Deped Division of Quezon

Approved Budget for the Contract : Eighty-Four Thousand Four Hundred Pesos and 00/100 (P84, 400.00)

Technical Specification : See attached Annex "B" for Technical Specification

Location : DepEd- Division of Quezon

Completion Period : Within Seven (7) calendar days upon receipt of Notice to Proceed

Interested suppliers are required to submit their valid and current Mayor's permit, Income/Business Tax Return (for ABCs above PhP500k), Philgeps Registration Number, Omnibus Sworn Statement, upon submission of quotation. PhilGEPS Platinum Membership may be submitted in lieu of the Mayor's/ Business Permit and the PhilGEPS Registration Number.

Award of contract shall be made to the lowest quotation on per lot basis, which complies with the minimum description as stated above and other terms and conditions stated in the price quotation form.

Any interlineation, erasures or overwriting shall be valid only if there are signed or initiated by the bidder or his/her duly authorized representative/s.

DEPEDQUEZON-TM-SDS-04-025-003



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Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321
Email Address: quezon@deped.gov.ph
Website: www.depedquezon.com.ph



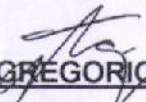
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Submission of quotation and eligibility documents is on or before 9:00 a.m. of December 20, 2021 DepED, Division of Quezon, Talipan, Pagbilao, Quezon. Please submit your quotation in a sealed envelope addressed to:

GREGORIO A. CO, JR.
BAC Chairman
Bids and Awards Committee
DepEd, Division of Quezon
Talipan, Pagbilao, Quezon

For inquiries, you may contact us at tel. nos. 042-784-0366 look for Hilariona E. Coronado or Danica May V. Jaranilla.

Very truly yours,


GREGORIO A. CO JR.
BAC Chairman

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Annex "A"

PRICE QUOTATION FORM

(Date)

The Bids and Awards Committee
DepED, Division of Quezon
Talipan, Pagbilao, Quezon

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation/s for the item/s as follows:

<i>Item Description</i>	<i>Technical Specification</i>	<i>Quantity</i>	<i>Unit</i>	<i>Unit Cost</i>	<i>Total Cost</i>
Semi-Expendable Equipment and Supplies for the Orientation-Training on the Utilization of Learning Activity Sheets (LAS) for English, Science and Mathematics for 3rd and 4th Quarter for Multigrade (MG) Learners at Deped Division of Quezon	USB 128 GB	146	pcs		
	Printer (3 in 1 that can print/scanned legal size documents)	2	sets		
	Total				

Total Amount in words: _____

Signature Over Printed Name of Representative

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Annex "B"

Technical Specifications

Bidders must state here either "Comply" or any equivalent term in the column "Bidder's Statement of Compliance" against each of the individual parameters of each "Specification".

<i>Item Description</i>	<i>Technical Specification</i>	<i>Quantity</i>	<i>Unit</i>	<i>Statement of Compliance</i>
Semi-Expendable Equipment and Supplies for the Orientation-Training on the Utilization of Learning Activity Sheets (LAS) for English, Science and Mathematics for 3rd and 4th Quarter for Multigrade (MG) Learners at Deped Division of Quezon	USB 128 GB	146	pcs	
	Printer (3 in 1 that can print/scanned legal size documents)	2	sets	

I hereby certify to comply with all the above Technical Specifications.

Name of Bidder

Signature Over Printed Name of Representative

Date

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CHECKLIST OF ELIGIBILITY AND TECHNICAL DOCUMENTS FOR SUBMISSION

Class "A" Documents

(1) Legal Documents

- PhilGEPS Registration

- Mayor's/Business Permit

Note: For individuals, only the BIR Certificate of Registration shall be submitted in lieu of Mayor's Permit.

- Income/ Business Tax Return (for ABCs above P500k)

Note: PhilGEPS Platinum Certificate of Registration may be submitted in lieu of the Mayors's Permit and PhilGEPS Registration Number.

(2) Technical Documents

- Omnibus Sworn Statement

- Authority of the Signatory

Class "B" Documents

- JVA or the Duly Notarized Statement in accordance with Section 23.1(b) of the 2016 Revised IRR, if applicable.

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